

Form **4029**
(Rev. November 2018)Department of the Treasury
Internal Revenue Service**Application for Exemption From Social Security and
Medicare Taxes and Waiver of Benefits**▶ Go to www.irs.gov/Form4029 for the latest information.▶ Before you file this form, see the instructions under *Who may apply* on page 2.

▶ This exemption is granted only if the IRS returns a copy to you marked "Approved."

OMB No. 1545-0064

EXHIBIT**A**OUTSIDE LEGAL COUNSEL PLC
www.olicplc.com**Caution:** Approval of Form 4029 exempts you from social security and Medicare taxes only. The exemption does not apply to Ministers, members of religious orders, and Christian Science practitioners, see Form 4361, Application for Exemption from Social Security and Medicare Taxes and Waiver of Benefits. Use by Ministers, Members of Religious Orders, and Christian Science Practitioners.**Part I To Be Completed by Applicant**

Print or type	1 Name of taxpayer	2 Social security number
	Address (number, street, or P.O. box)	3 Date of birth
	City or town, state, and ZIP code	4 Contact phone number (optional)
5 <input type="checkbox"/> Do not send me my Social Security Statement.		

I certify that I am and continuously have been a member of _____
(Name of religious group)

_____ (Religious district or congregation, and county and/or city, state, and ZIP code)

since _____, and as a follower of the established teachings of that group, I am conscientiously opposed to
(Month) (Day) (Year)

accepting benefits of any private or public insurance that makes payments in the event of death, disability, old age, or retirement; or makes payments for the cost of medical care; or provides services for medical care. Public insurance includes any insurance system established by the Social Security Act.

I request that I be exempted from paying social security and Medicare taxes on my earnings from self-employment under Internal Revenue Code section 1401 and from the employer's share of social security and Medicare taxes under Internal Revenue Code section 3111.

I further request exemption from the employee's share of social security and Medicare taxes under Internal Revenue Code section 3101, for my services as an employee whenever I am employed by an employer who has an identical exemption from social security and Medicare taxes.

I waive all rights to any social security payment or benefit under Titles II and XVIII of the Social Security Act. I understand and agree that no benefits or other payments of any kind under Titles II and XVIII of the Social Security Act will be paid based on my wages and self-employment income to any other person. I certify that I have never received benefits or payments under the above titles, nor has anyone else received these benefits based on my earnings.I agree to **notify** the Internal Revenue Service within 60 days of any occurrence that results in my **no longer** being a member of the religious group described above, or **no longer** following the established teachings of this group. See *Where to file* on page 2.

Furthermore, I understand that if the tax exemption for myself or for my employer under sections 1402(g)(1) or 3127 of the Internal Revenue Code is no longer effective, this waiver will also no longer be effective for:

- Myself, with respect to all my wages and self-employment income; and
- My employees with respect to wages I may pay to them; and that if my employer's exemption is no longer in effect, my exemption will end with respect to wages paid to me by my employer. However, the waiver will no longer be effective only to the extent that benefits and other payments under Titles II and XVIII of the Social Security Act can be payable on the basis of:
- My self-employment income for and after the first tax year in which the exemption ends; and
- My wages for and after the calendar quarter following the calendar quarter in which the exemption no longer meets the requirements of section 1402(g)(1) or 3127 on which the end of the exemption is based.

Under penalties of perjury, I declare that I have examined this application and waiver, and to the best of my knowledge and belief, it is true and correct.

Signature of Applicant ▶ _____ **Date** ▶ _____**Part II To Be Completed by Authorized Representative of Religious Group (Print or type)**I certify that _____ is a member of _____
(Name of taxpayer) (Name of religious group/district/congregation)

Name of Authorized Representative _____

Signature of _____ (Please print or type) (Address)**Authorized Representative** ▶ _____ **Title** ▶ _____ **Date** ▶ _____**Social Security Administration Use Only**

- ☐ This religious group **is** recognized as being in existence continuously since December 31, 1950, as providing a reasonable level of living for its dependent members, and as being conscientiously opposed to public or private insurance.
- ☐ This religious group **is not** recognized as being in existence continuously since December 31, 1950, as providing a reasonable level of living for its dependent members, and/or as being conscientiously opposed to public or private insurance.

Signature of _____ **Date** ▶ _____
Authorized SSA Representative ▶**Internal Revenue Service Use Only**

- ☐ Approved for exemption from social security and Medicare taxes. (See *Caution* before Part I above.)
- ☐ Disapproved for exemption from social security and Medicare taxes.

Signature and Title of _____ **Date** ▶ _____
Authorized IRS Representative ▶

Section references are to the Internal Revenue Code unless otherwise noted.

Future Developments

For the latest information about developments related to Form 4029 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/Form4029.

General Instructions

Purpose of form. Form 4029 is used by members of recognized religious groups to apply for exemption from social security and Medicare taxes. The exemption is for individuals and partnerships (when all the partners have approved certification).

Note: The election to waive social security benefits, including Medicare benefits, applies to all wages and self-employment income earned before and during the effective period of this exemption and is irrevocable for that period.

Who may apply. You may apply for this exemption if you are a member of, and follow the teachings of, a recognized religious group (as defined below). If you already have approval for exemption from self-employment taxes, you are considered to have met the requirements for exemption from social security and Medicare taxes on wages and do not need to file this form.

You are not eligible for this exemption if you received social security benefits or payments, or if anyone else received these benefits or payments based on your wages or self-employment income. However, you can file Form 4029 and be considered for approval if you paid back any benefits you received.

Recognized religious group. A recognized religious group must meet all the following requirements.

- It is conscientiously opposed to accepting benefits of any private or public insurance that makes payments in the event of death, disability, old age, or retirement; makes payments for the cost of medical care; or provides services for medical care (including social security and Medicare benefits).
- It has provided a reasonable level of living for its dependent members.
- It has existed continuously since December 31, 1950.

Certification. In order to complete the certification portion under Part I, you need to enter your religious group (on the first line) followed by the religious district or congregation (on the second line). For example, if you enter "Old Order Amish" as your religious group, then you would enter "Conewango Valley North District," "Conewango Valley West District," etc., on the second line as the district. However, if you are Anabaptist or Mennonite, enter the name of your religious group as "Unaffiliated Mennonite Churches" or "Eastern Pennsylvania Mennonite Church," etc., and the congregation as "Antrim Mennonite Church (Anabaptist)" or "Bethel Mennonite Church (Mennonite)," on the second line.

When to file. File Form 4029 when you want to apply for exemption from social security and Medicare taxes. This is a one-time election. Keep your approved copy of Form 4029 for your permanent records.

Where to file. Send the original and two copies of Form 4029 to:

Social Security Administration
Security Records Branch
Attn: Religious Exemption Unit
P.O. Box 7
Boyers, PA 16020

If you are no longer a member or no longer follow the teachings of the religious group, your exemption is no longer effective. Notify the Internal Revenue Service by sending a letter to:

Department of the Treasury
Internal Revenue Service Center
Philadelphia, PA 19255-0733

Social security number. Enter your social security number on line 2. If you do not have a social security number, file Form SS-5, Application for a Social Security Card, at your local social security office. You can get Form SS-5 from the SSA website at www.ssa.gov/forms/ss-5.pdf, at SSA offices, or by calling 1-800-772-1213.

Effective period of exemption. An approved exemption granted to employers and employees is effective on the first day of the first quarter after the quarter in which Form 4029 is filed. An approved exemption granted to self-employed individuals is effective when granted and applies for all years for which you satisfy the requirements. The exemption will continue as long as you (or in the case of wage payments, both the employee and employer) continue to meet the exemption requirements.

Signature. The completed Form 4029 must be signed and dated by the applicant in Part I and by the authorized representative of the religious group/district/congregation in Part II.

How to show exemption from self-employment taxes on Form 1040. If the IRS returned your copy of Form 4029 marked "Approved," write "Exempt—Form 4029" on the "Self-employment tax" line.

Instructions to Employers

Employees without Form 4029 approval. If you have employees who do not have an approved Form 4029, you must withhold the employee's share of social security and Medicare taxes and pay the employer's share.

Reporting exempt wages. If you are a qualifying employer with one or more qualifying employees, you are not required to report wages that are exempt under section 3127. Do not include these wages for social security and Medicare tax purposes on Form 941, Employer's QUARTERLY Federal Tax Return; Form 943, Employer's Annual Tax Return for Agricultural Employees; or on Form 944, Employer's ANNUAL Federal Tax Return. If you have received an approved Form 4029, check the box on line 4 of Form 941 (line 3 of Form 944) and write "Form 4029" in the empty space below the check box. If you file Form 943 and have received an approved Form 4029, write "Form 4029" to the left of the wage entry spaces for Total wages subject to social security taxes and Total wages subject to Medicare taxes.

Preparation of Form W-2. When you prepare Form W-2 for a qualifying employee, enter "Form 4029" in the box marked "Other." Do not make any entries in the boxes for Social security wages, Medicare wages and tips, Social security tax withheld, or Medicare tax withheld for these employees.

Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to carry out the Internal Revenue laws of the United States. We need this information to ensure that you are complying with these laws and to allow us to figure and to collect the right amount of tax. Applying for an exemption from social security and Medicare taxes is voluntary. Providing the requested information, however, is mandatory if you apply for the exemption. Our legal right to ask for the information requested on this form is Internal Revenue Code sections 6001, 6011, 6012(a), and 6109. Code section 6109 requires that you provide your social security number on what you file. If you fail to provide all or part of the information requested on Form 4029, your application may be denied. If you provide false or fraudulent information, you may be subject to penalties.

Generally, tax returns and return information are confidential, as required by section 6103. However, section 6103 allows or requires the Internal Revenue Service to disclose or give the information shown on your tax return to others as described in the Code. For example, we may disclose your tax information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

Please keep this notice with your records. It may help you if we ask for other information. If you have any questions about the rules for filing and giving information, please call or visit any Internal Revenue Service office.

The time needed to complete and file this form will vary depending on individual circumstances. The estimated average time is: **Recordkeeping**, 6 min.; **Learning about the law or the form**, 19 min.; **Preparing the form**, 18 min.; **Copying, assembling, and sending the form to the SSA**, 16 min.

If you have comments concerning the accuracy of these time estimates or suggestions for making this form simpler, we would be happy to hear from you. You can send us comments from www.irs.gov/FormComments. Or you can send your comments to Internal Revenue Service, Tax Forms and Publications Division, 1111 Constitution Ave. NW, IR-6526, Washington, DC 20224. Do not send the form to this address. Instead, see *Where to file*, earlier.